

## **Job Title: Architect PRC**

Location: Shanghai

Salary dependent on experience

BDP is currently hiring a permanent, full-time China Registered Architect (中国注册建筑师) to join Shanghai Studio in China.

### **Overall Purpose of the Job:**

The position is based in BDP Shanghai Studio to act as an Architect on a wide range of activities contributing to the professional delivery of projects.

They will report to the Project Director or Associate for the day to day management of projects and development of project opportunities.

When appropriate, they will be responsible for detailed design co-ordination of specific projects or project elements.

### **Key Responsibilities:**

- Provide detailed design support to in-house design teams and Contributing at design reviews and meetings.
- Excellent Communication skills in English and Chinese
- Producing detailed design drawings both manually and using computer aided package.
- Experience with developing architectural designs within the following structures: mixed use commercial, culture & leisure, educational building types. Knowledge of PRC national, provincial and local building and zoning codes
- Preparing drawings and documents for SD Government Regulations approval.
- Liaising and coordinating the work of client contractors and sub-contractors on specific design packages or elements on projects. Basic knowledge of architectural, electrical, plumbing and HVAC Engineering
- Ensuring own work is completed on time and accurately
- Following both verbal and written instructions
- Proficient use of drawing software such as AutoCAD, Microstation and BIM Revit
- Researching and developing solutions to architectural problems e.g. preparation of sketch, working and presentation models as required
- Preparing presentation materials by CAD and by hand for internal and external

purposes

- Drafting and amending detail designs by CAD and by hand
- Integration of technical information and statutory requirements into design and production drawings, including assisting in the preparation of drawings for planning and government control approval, tender and construction purposes
- Researching project briefs, materials and construction products and systems, including using the office library and electronic information retrieval systems.
- Preparation of specifications and written documentation.
- Attending client and site meetings with where appropriate.
- Ability to lead the detail design stage of complex multi-faceted projects in various locations across China to successful completion. Taking schemes from SD through to completion, coordinating relevant information, dealing with client managers and producing full sets of SD & EPD drawings on commercial schemes.

**Qualifications include:**

- Degree in Architecture and Licensed China Registered Architect
- Minimum of 3 years building designs and construction experience
- Knowledge of AutoCAD and Revit and presentation software

**Skills:**

Architectural Technical Design Skills

- Client technical consultations
- Detail design
- Final design preparation
- BIM
- Working drawings preparation

Computer Applications:

- Architectural software programs, Autocad, sketch up, Revit
- Computer aided presentation, Photoshop, In Design

Architectural Specialization

- Commercial Mixed use
- New construction